

## EE 492 ENGINEERING PROJECT FINAL REPORT FORMAT EVALUATION FORM

Evaluator's First and Last Name :

Evaluator's Signature :

Student's First and Last Name :

The title of the Report :

**WRITING PERFORMANCE LEVELS (total max. 100 pts.)**

**Structure and Mechanics (over 25 pts.):** Structure and mechanics of the report should be graded according to logic and grammar rules compatibility of the paragraphs and sentences.

	<b>25</b>	<b>Outstanding:</b> Structures and mechanics quality is perfect. Proficiency level language is used.
	<b>17-24</b>	<b>Good:</b> Upper intermediate level. Created structure and mechanics are effectively and reliable.
	<b>9-16</b>	<b>Average:</b> Intermediate level. Created structure and mechanics are some reliable.
	<b>1-8</b>	<b>Weak:</b> Elementary level. Has difficulties in using the language.

**Graphics, Figures, Tables and Equations (over 25 pts.):** Students should use images to support their works. Graphics, Figures, Tables and Equations of the report should be graded according to clarity.

	<b>25</b>	<b>Outstanding:</b> Images used adequately are clear and support the work done, in-depth.
	<b>17-24</b>	<b>Good:</b> Although images support the work done not clear too much.
	<b>9-16</b>	<b>Average:</b> Images number, clarity and support the work done are average level. It could be better.
	<b>1-8</b>	<b>Weak:</b> The report does not contain images.

**Documentation and References (over 25 pts.):** References must be correctly documented and appropriate citation forms must be utilized. Grading should be based on References section of the report.

	<b>25</b>	<b>Outstanding:</b> Many references that correctly documented and appropriate citation forms are used.
	<b>17-24</b>	<b>Good:</b> Although, references correctly documented, appropriate citation forms are not used.
	<b>9-16</b>	<b>Average:</b> Correctly documenting and appropriate citation forms level are not enough. It could be better.
	<b>1-8</b>	<b>Weak:</b> The report does not contain reference.

**Formatting (over 25 pts.):** The report must comply with the format rules announced to students. Grading should be based on cover page, index and references pages.

	<b>25</b>	<b>Outstanding:</b> All format rules are obeyed, cover page, index and references page are perfect.
	<b>17-24</b>	<b>Good:</b> Most of the rules are obeyed, cover page, index and references page quality are good.
	<b>9-16</b>	<b>Average:</b> Half of the rules are obeyed, cover page, index and references page quality are ordinary.
	<b>1-8</b>	<b>Weak:</b> No rules are obeyed, cover page, index and references page quality are not good.

SIMILARITY RATE (%) (turnitin score)	WRITING PERFORMANCE LEVELS (max 50p in total)				TOTAL
	Structure and Mechanics	Graphics, Figures, Tables and Equation	Documentation and References	Formatting	